

WHALEARTS •



Job Title	'Wester Hailes: Your Story, Our Story' Genealogist
Accountable to	Creative Development Coordinator
Location	WHALE Arts, 30 Westburn Grove, Edinburgh , EH14 2SA (Wester Hailes)
Hours of Work	80 hours teaching sessions
Pay	£2450
Deadline	17:00 Friday 9 June 2017

Summary of Post

We are currently looking to recruit a genealogist to support our Heritage Lottery funded project 'Wester Hailes: Your Story, Our Story'.

The genealogist will work with adult participants to discover their family history and learn how they came to live in Wester Hailes. The genealogist will plan, prepare and deliver the ancestry sessions, as well as source appropriate materials, in agreement with the project manager. The genealogist will teach participants how to access Edinburgh's libraries and archives through a series of research trips and will document the progress of the project.

Content:

24 x 2 hour teaching sessions

16 x 2 hour group trips

The project is to be completed by January 2018.

WHALE Arts

WHALE Arts is a community-led charity that provides access to the arts for people of all ages in Wester Hailes and across South West Edinburgh. WHALE Arts facilitates projects and events to involve those traditionally excluded from the arts in our purpose built centre.

Person specification

Skills	<ul style="list-style-type: none">• Historian with experience of delivering high quality activities with adults• Able to plan and deliver practical and imaginative ideas that will work in the context of the sessions• Excellent interpersonal and communication skills• Good time management• Enthusiastic about heritage, archives, collections and interpretation• Interest and understanding of genealogy and the history of Wester Hailes• Ability to build rapport, engage and support adults• Ability communicate ideas, encourage participation and enable people to learn new skills• Ability to work in a team
Experience	<ul style="list-style-type: none">• Educated to Degree level in librarianship, history, or similar subject• Experience of working with adults on a variety of community based projects• Knowledge of the issues that affect adults living in areas of deprivation
Knowledge	<ul style="list-style-type: none">• An awareness of health & safety issues and risk assessments• An understanding of Equal Opportunities

This role is conditional upon receipt of a satisfactory Enhanced Disclosure Scotland certificate or PVG certificate.

Application Process:

Applications should be submitted **no later than 5pm on Friday 9th June.**

Please email your CV (no longer than two pages) and cover letter to: info@whalearts.co.uk using 'Genealogist' as your subject heading.

Contact Details:

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